



MIRAGE

Design Studio

is hiring!

We are looking for a
Marketing & Admin Assistant
to join our team!

THIS IS YOU

- * Visionary, versatile, open-minded and hands-on
- * Organized, thoughtful and reliable
- * Able to work well in a team as well as independently
- * Eager to learn and expand your knowledge on arts & design
- * Communicative, outgoing and passionate about social media
- * Fluent in Khmer and English, both in writing and speaking
- * Basic experience in WordPress, Mailchimp and Microsoft Office
- * Skills in photography, graphic design and videography are a plus
- * Cambodian national

YOUR JOB

- * Work together with our inter-disciplinary design team
- * Engage with clients and suppliers of our art & design projects
- * Create meaningful social media content for a diverse audience
- * Assist with the maintenance of websites, social media accounts, emails and newsletters
- * Maintain office organization and material library
- * Two months probation time, one year contract with the option to extend
- * Sick leave, office holidays and paid annual leave
- * Part-time position, potentially leading to a full-time position
- * Competitive salary, based on experience and hours

THIS IS US

- * MIRAGE Design Studio is an emerging full-service design consultancy, that works on local and international projects in the fields of interior architectural design and graphic design. Our goal is to provide sustainable jobs and learning opportunities for creative minds, and uplift the creative community in Siem Reap and beyond. Our design studio is part of the MIRAGE Collective, a diverse group of creatives, artists and designers. Together we lead the MIRAGE contemporary art space & design studio in Siem Reap. In our gallery, we regularly organize exhibitions and other art events. Joining our team is an opportunity for you to grow, expand your professional network, develop your skills and define your career.

HOW TO APPLY

- * Send your application to design@mirage-collective.com before June 15, 2021